

Unapproved Minutes for the Town of Rocky Ripple Board Meeting, Jan 10, 2012

Attendees: Robert Tomey, Carla Gaff-Clark, Brad Barcom, Cathy Hurt
The meeting was called to order at 7:34pm. The Pledge of Allegiance was recited.

New Term Business

Oaths of office were signed by Robert and Brad and witnessed by Cathy. Carla did not bring her paperwork. She will get with Cathy later in the week to sign her oath. Cathy's oath was witnessed by a notary previous to the meeting.

Carla made a motion that she continue as meeting chair, Robert continue as president, and Brad be in charge of communications. Brad seconded.

Robert made a motion that Brad get the password for the website from Angela Herrman so that he can take over its operation. Carla seconded, but asked that website posts be run by the other board members for approval.

Meeting minutes

The minutes from the December meeting were read. A typo was corrected in the paragraph regarding chickens, and a reference to the minutes containing the original agreement was added. In the paragraph regarding serving alcohol at the opening of the Pinecone Center, the sentence saying that no permit was needed was removed. The issue was discussed, but the board did not make a recommendation. Brad made a motion to accept the minutes with those changes. Robert seconded.

Treasurer's Report

As of December 31, we had \$74,542.73 total in checking and savings. Expenses were \$5,579.07 and income was \$17,476.20. Notable income was \$11,078.14 from property taxes. In 2011 our income was \$81,788.02 and our expenses were \$82,631.10. A copy of the December financial summary that was handed out to board members is attached to this report. Robert made a motion to accept the Treasurer's report, Brad seconded.

Robert has still not gotten a response from Gardens of Growth regarding the mowing bill. We received a bill for road salting in December. We will pay that bill. Robert will get bids from other vendors for mowing and salting.

It was asked who is responsible for Canal Blvd. We are responsible for salting, but we are not allowed to resurface. We should contact the water company regarding this, since the water company has changed ownership.

Carla noted that we have not received repayments from Ann Jansen in the last two months. Cathy will contact the attorney general about this.

Town Business

Regarding parking for the Pinecone Center, the December minutes left the impression that it is ok for clients to park in Hohlt park. Robert was concerned about this. Parking for a commercial business could be much heavier than that for park users and Robert was worried about damage to the park and causing problems for people who want to use the park.

Robert made a motion that commercial businesses should not use the park for parking.

It was asked how this could be enforced. The motion would give marshal Kiefer authority, and he could act at his discretion. We could put up "park use only" signs.

Maureen Dobie, the owner of Pinecone Center, said that she will tell her clients not to park there.

Clients would be able to use the town hall parking lot.

Brad seconded the motion that commercial businesses should not use the park for parking.

Julie Bleakley requested that she be notified if any zoning changes are made to expand parking at the center.

The audit report from the State Board of Accounts has been released. It can be viewed online at IN.gov/SBOA. There were no major findings but there were some comments, as follows.

- The town is not maintaining required capital asset records.
- We overspent the budget for the MVH fund by \$11,143 in 2009, and the budget for the General Fund by \$1,209 in 2010.
- Penalties totaling \$256.49 were paid to the IRS in 2010 for late filing. Such filings should be made in a timely manner, and penalties should be avoided.
- Receipts were not issued for funds received electronically from the state and the county and for money received by the Marshal for ordinance violations.
- In numerous instances, receipts were deposited later than the next business day.

We need to add Brad to the town bank account. Cathy and Brad will get together and get that done.

Carla contacted Mr. Elrod regarding the zoning issue at the 4900 end of Riverview. The matter is in discussion. Robert asked to be kept informed.

The board asked Jon Stohler to submit a bid for road repair. To repair roads in cold weather we will need to rent equipment. We need to topcoat the following sections of road:

- A section on Sunset
- Crown between 53rd and 54th
- The area in front of Pinecone Center
- Riverview between 53rd and 54th

Julie Bleakley asked that Crown between 52nd and 53rd be considered. That section does not necessarily need a new topcoat. Pothole repairs will be done also, and that section of Crown will be included.

Citizen Concerns

Ely Hinkle expressed concern about putting gas in the truck/ snowplow late at night when no board members are available. In the past he has put his own money up front, but he can't do that right now. Would it be possible to get a credit card?

Cathy said that when she looked into it before she was told that a board member would need to be personally liable, and no one on the board was willing to do that.

Robert said that he talked to Chad at Chase bank, who said that that is not true if we are incorporated and have good credit.

Cathy and Robert will investigate getting a credit card for gas.

Robert made a motion to get a gas credit card for snowplow use only, with a limit of \$500. Brad seconded.

Marshal's Report

Marshal Kiefer issued 2 tickets for driving with a suspended license, responded to a report of a harassing phone call, and a theft from a vehicle. There was a burglary in the 5300 block of Sunset.

The police radio is not supported as of the beginning of 2012 and Marshal Kiefer can't do call-in reports until we upgrade. It will cost \$35/month for the service and \$43/month for the air card. We will be able to drop our internet service, which currently costs around \$40/month.

Robert made a motion to proceed with the upgrade, Brad seconded.

There was a report of someone cutting down trees in the lot at 53rd and Lester. Part of that lot is owned by the town and part is owned by the Atkinsons. It was asked if we can do something about the stumps left. No, there's not much we can do.

Brad made a motion to adjourn at 8:39pm. Robert seconded.

Respectfully submitted, Cathy Hurt

Town of Rocky Ripple, 930 West 54th Street, Rocky Ripple, Indiana

Rocky Ripple Financial Summary									
Dec. 2011									
		Checking + Savings	General Fund	Motor Vehicle Highway Fund	Local Roads & Streets Fund	Funds under General fund			
						Police car	Police Training	Park water	Park toilet
Starting balance:		\$ 62,465.17	\$ 27,211.88	\$ 10,640.80	\$ 24,298.72	\$ 11,975.00	\$ 1,898.35	\$ 17.39	\$ (707.00)
expenses	Routine expenses								
	Utilities, except street lights:	\$ 372.86	\$ 372.86						
	IP&L park pavillion	\$ 11.38							
	IP&L town hall	\$ 52.62							
	IP&L vet's monument	\$ 17.38							
	AT&T, phone & internet	\$ 91.96							
	Citizens Gas, town hall	\$ 51.00							
	Water, town hall	\$ 10.30							
	Water, park	\$ 4.72						\$ 4.72	
	park toilet rental	\$ 133.50							\$ 133.50
	Payroll	\$ 3,845.95	\$ 2,237.58						
	Marshal wages	\$ 2,237.58	\$ 2,237.58						
	Street commish wages			\$ -					
	Trustee wages	\$ 566.10	\$ 566.10						
	Clerk-Treasurer wages	\$ 330.23	\$ 330.23						
	Federal payroll taxes	\$ 576.42	\$ 576.42						
	State payroll taxes	\$ 135.62	\$ 135.62						
	Workforce Development	\$ -	\$ -						
	Other	\$ 1,004.00							
	Bank fees	\$ 17.71	\$ 17.71						
	Street lights	\$ 736.29		\$ 736.29					
	Police car gas	\$ 250.00		\$ 250.00					
	Legal services	\$ -	\$ -						
	Cleaning service	\$ -	\$ -						
	Mowing service	\$ -	\$ -						
Non-routine Expenses	\$ 356.26								
Office supplies	\$ -	\$ -							
Police supplies	\$ -	\$ -							
Police training	\$ 100.00	\$ 100.00				\$ 100.00			
Legal ads	\$ -	\$ -							
Insurance (Clerk Treasurer bond)	\$ -	\$ -							
Town hall repair materials	\$ -	\$ -							
Refunds for town hall use	\$ -	\$ -							
clerk-treasurer school/ ILMCT dues	\$ -	\$ -							
snow plowing	\$ -	\$ -	\$ -						
snow plow gas	\$ -	\$ -	\$ -						
snow plow repair	\$ -	\$ -	\$ -	\$ -					
vehicle maintenance (truck)	\$ -	\$ -	\$ -						
street repair materials	\$ 256.26	\$ 256.26	\$ 256.26						
Road salt service	\$ -	\$ -	\$ -						
Stormwater Fees	\$ -	\$ -	\$ -						
Total Expenses:		\$ 5,579.07	\$ 4,336.52	\$ 1,242.55	\$ -	\$ -	\$ 100.00	\$ 4.72	\$ 133.50
Income	Income from State:	\$ 2,851.38							
	LRS	\$ 1,083.12			\$ 1,083.12				
	MVH	\$ 1,480.33		\$ 1,480.33					
	Accelerated MVH1	\$ -		\$ -					
	Accelerated MVH2	\$ -		\$ -					
	Cigarette tax	\$ 287.93	\$ 287.93						
	ABC Gallonage	\$ -	\$ -						
	Income from County:	\$ 14,542.31							
	LOIT	\$ 257.00	\$ 257.00						
	LOIT special distribution	\$ -	\$ -						
	Public Safety dist.	\$ 332.88		\$ 332.88					
	Court Costs to Municip	\$ -	\$ -						
	advance dist.	\$ -	\$ -						
	water PILOT	\$ 1,296.10	\$ 733.43	\$ 562.67					
	river boat	\$ -	\$ -						
	property dist.	\$ 11,078.14	\$ 6,017.05	\$ 5,061.09					
	excise dist.	\$ 1,578.19	\$ 988.57	\$ 589.62					
	Other:	\$ 82.51							
	Donations	\$ -	\$ -					\$ -	
	Repayment, A Jansen	\$ -	\$ -						
	Town hall use	\$ -	\$ -						
	Pavilion use	\$ -	\$ -						\$ -
	Ordinance violations	\$ 25.00	\$ 25.00			\$ 25.00			
	Gun permits	\$ 50.00	\$ 50.00				\$ 50.00		
	Interest	\$ 7.51	\$ 7.51						
Refunds	\$ -	\$ -							
Total Income:		\$ 17,476.20	\$ 8,366.49	\$ 8,026.59	\$ 1,083.12	\$ 25.00	\$ 50.00	\$ -	\$ -
Outstanding checks paid		\$ 313.77				Total of positive balance funds: \$ 13,861.02			
Current outstanding checks		\$ 494.20				Unrestricted in General Fund: \$ 17,380.83			
Old outstanding checks									
Ending bank balance:		\$ 74,542.73	\$ 31,241.85	\$ 17,424.84	\$ 25,381.84	\$ 12,000.00	\$ 1,848.35	\$ 12.67	\$ (840.50)